

Clinical Laboratory Scientist License Using Certifying Organization Exams Only

Beginning 2008, Laboratory Field Services (LFS) will no longer conduct a State Administered licensure examination for Clinical Laboratory Scientist (generalist).

Application:

Complete the application online <https://secure.cps.ca.gov/cltreg/> and pay the non-refundable application fee (\$97.00).

Print, sign, and mail the attestation page upon completion of online application to:

**California Department of Public Health
Laboratory Field Services (LFS)
Attn: Personnel Licensing Section
850 Marina Bay Parkway, Bldg. P.
Richmond, CA. 94804**

[Note: You will have a total of 150 days from the time you submit your online application and take your qualifying exams. If you feel you need more time to prepare for the exam, it is recommended that you first participate in a review class to determine your readiness prior to submitting your application.]

Applications will not be processed without signed attestation. All applications will be evaluated in the order of receipt of the application and supporting documents.

Official transcripts must be sent directly from college/university to LFS (above address)

All applicants who have attended a non-United States educational institution MUST have a copy of their official transcript sent to **AACRAO** (approved evaluation agency) www.aacrao.org for evaluation and request a copy to be sent to LFS.

Official training verification/work experience must be sent directly from the training coordinator/laboratory director showing the beginning and ending dates of the training/experience. This information should cover all areas in which the rotation was completed with the number of the hours/weeks for each specialty (chemistry, hematology, immunohematology, serology, parasitology, and bacteriology) and brief description of procedures performed.

United States Armed Forces applicants are required to provide additional documents of certificates of completion of training and a copy of DD-214.

Applicants receiving a “qualification letter with a unique ID” must take the CA Quiz online using their user ID and password provided in that letter.

Applicants receiving the “qualification letter with a unique ID” must take the certifying organization examination of their choice and request a copy of their satisfactory performance to be sent directly to LFS.

The following certifying organizations are approved by the Department for licensure examination:

- **ASCP** certification for CLS (*generalist*) is accepted as of **October 2002**.
- **ASCPi** (*international*) certification for CLS (*generalist*) is accepted as of **June 2003**.
- **AAB** certification for CLS (*generalist*) is accepted as of **January 2003**.

Applicants who are certified prior to above dates must re-take the certifying examination and request a copy of their satisfactory performance to be sent directly to LFS. Applicants who are certified after the above dates must request a copy of their satisfactory performance to be sent directly to LFS.

- Applicants can check their status online using their unique identification number, provided upon completion of application.
- Incomplete application packages may be abandoned 150 days after registration. All abandoned applicants must re-apply and pay a new non-refundable application fee.
- All documents received will be retained for three years. Applicants who re-apply after three years will be required to submit a new set of transcripts and all other required documents.

Applicants who failed the State written examination twice must wait one year in order to be eligible for licensure. Applicant who failed the examination three times or more have to wait two years to be eligible for licensure (Section 1262.5 Business and Professions Code (B&PC)).

Qualifications requirements for licensure as CLS are provided in California Code or Regulations (CCR), Title 17, Section 1032.

Additional requirements provided in California Business and Professions Code (BPC) Section 1261.

Laboratory Field Services Personnel Licensing and Certification

State of California-Health and Human Services Agency
California Department of Public Health



Contact Information:

Please do not contact CPS regarding eligibility or board approval questions. You need to contact Laboratory Field Services with these questions at (510) 620-3800 or go to the [Laboratory Field Services](#) website.

If you have any questions or comments regarding the online application, please email CPS at clsinfo@cps.ca.gov or call (916) 263-3624 option 4.